

**GEAUGA PARK DISTRICT  
BOARD OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
May 9, 2017**

The regular meeting of the Geauga Park District Board was held May 9, 2017 at The Meyer Center, Chardon Twp., Ohio. The meeting was called to order at 9:00 a.m. Commissioners Jackie Dottore and Andrej Lah were present.

John Oros called the meeting to order. The Pledge of Allegiance was recited.

<b>Park District Employees</b>	<b>GUESTS</b>
John Oros, Executive Director	See EXHIBIT "A" attached
Sheryl Hatridge, Administrative Services Manager	
Matt McCue, Director of Planning & Operations	
Dennis Sloan, Lt. Ranger	
Dan McConnaughy, Park Planner	
Paul Pira, Park Biologist	
David Ondrey, Legal Counsel (Thrasher, Dinsmore & Dolan)	

John Oros called roll.

**APPROVAL OF THE AGENDA**

John Oros requested a motion to approve the agenda.

Mrs. Dottore made a motion to approve the agenda. Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 2-0.

Mrs. Dottore	Yes
Mr. Lah	Yes

**ADOPTION OF THE MINUTES**

The Board was presented with minutes from the April 10, 2017 Regular Board meeting.

Mr. Lah made a motion to approve the April 10, 2017 Board Meeting minutes.

Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 2-0.

Mrs. Dottore	Yes
Mr. Lah	Yes

**PRESENTATION OF FINANCIAL STATEMENT**

The Board was provided with a copy of the April 2017 Financial Statement. There were no questions by the Board.

*Geauga Park District*  
**FINANCIAL STATEMENT MONTH ENDED**  
**30-Apr-17**  
**GENERAL FUND**

<b>BEGINNING FUND BALANCE APRIL 1, 2017</b>	<b>3,848,842.40</b>
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**PERSONNEL EXPENDITURES**

Salaries	213,813.99
Medicare	3,038.83
Dental /Hospitalization - May *	-

OPERS March 2017 \* -  
 \* due to payroll date of 4/28/2017 OPERS & Hospitalization  
 payments will be

processed in May

**216,852.82**

**VOUCHERS**

*Auditor's Fees* 2,600.78  
 - Auditor's fees - State Rollback 2016 Real Estate Tax

*Vouchers*

- Contract Services 51,174.90  
 - Supplies 13,068.21  
 - Materials 8,697.40  
 - Equipment 10,424.57  
 - Other 1,611.36  
 - Travel 144.93  
 - Advertising 20,330.54

**108,052.69**

**EXPENDITURES & OTHER USES**

**324,905.51**

**REVENUES & OTHER SOURCES**

*Interest April 2017* 1,362.04

*General Tax Collections*

- State Rollback 2016 Real Estate Tax Reimbursement 395,368.29  
 - Local Government Funds 5,788.07

*Gifts & Donations*

- Bird Box - \$28.11, Renewal by Anderson - \$1,500.00 NAF  
 sponsorship 4,628.11  
 - Kinetico - \$100.00 for CHI, UH \$3,000.00 for CHI

*Fees*

-Camping 760.00  
 - Shelters 200.00  
 - Utilities 1,290.00  
 - Workshops 120.00  
 - Programs 300.00  
 - Out of County 192.00  
 - Caveman Crawl Race registrations 120.00  
 - X-Treme Days Camp fees 240.00  
 - Adventure Camp fees 4,200.00

- NAF Vendor table fee	50.00
<u>Sales - TWW - \$1,766.60</u>	1,858.60
<u>Other Revenue Receipts</u>	
- Observatory House Rent - Sindelar	300.00
- Chickagami House Rent - Kolar	400.00
- Personal Needs Reimbursement	9.25
- Proceeds for scrap metal from Case/Nassau project	122.98
- Refunds -Geauga County property tax refund - Hyde Kaplan	1,247.02
- Refund of over-payment to Centerra Co-op	269.50
<b>REVENUES &amp; OTHER SOURCES</b>	<b>418,825.86</b>

<b>ENDING FUND BALANCE AS OF APRIL 30, 2017</b>	<b>3,942,762.75</b>
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**LAND IMPROVEMENT FUND**

<b>BEGINNING FUND BALANCE APRIL 1, 2017</b>	<b>2,849,930.19</b>
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<b>EXPENDITURES &amp; OTHER USES</b>	
Vouchers	
- Contract Services	4,878.00
- Project Contracts	63,792.01
<b>EXPENDITURES &amp; OTHER USES</b>	<b>68,670.01</b>

<b>REVENUES &amp; OTHER SOURCES</b>	
<u>Interest - April 2017</u>	2,163.70
<u>Other - Royalties/In-Lieu Fees</u>	
- Ford Windsor - \$133.08, Sunnybrook - \$21.45	154.53
<b>REVENUES &amp; OTHER SOURCES</b>	<b>2,318.23</b>

<b>ENDING FUND BALANCE AS OF APRIL 30, 2017</b>	<b>2,783,578.41</b>
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**RETIREMENT RESERVE ACCOUNT**

<b>BEGINNING FUND BALANCE APRIL 1, 2017</b>	<b>57,909.65</b>
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<b>REVENUES &amp; OTHER SOURCES</b>	
<i>Interest April 2017</i>	43.38
<b>REVENUES &amp; OTHER SOURCES</b>	<b>43.38</b>
<b>ENDING FUND BALANCE AS OF APRIL 30, 2017</b>	<b>57,953.03</b>
<b><u>PARK CAPITAL RESERVE ACCOUNT</u></b>	
<b>BEGINNING FUND BALANCE APRIL 1, 2017</b>	<b>3,066,057.22</b>

<b>REVENUES &amp; OTHER SOURCES</b>	
<i>Interest April 2017</i>	2,296.99
<b>REVENUES &amp; OTHER SOURCES</b>	<b>2,296.99</b>
<b>ENDING FUND BALANCE AS OF APRIL 30, 2017</b>	<b>3,068,354.21</b>

<b><u>K-9 FUND</u></b>	
<b>BEGINNING FUND BALANCE APRIL 1, 2017</b>	<b>3,062.45</b>
<b>REVENUES &amp; OTHER SOURCES</b>	-
<b>EXPENDITURES &amp; OTHER USES</b>	
Vouchers	
- Other K-9 Expenses	216.00
<b>EXPENDITURES &amp; OTHER USES</b>	<b>216.00</b>
<b>ENDING FUND BALANCE AS OF APRIL 30, 2017</b>	<b>2,846.45</b>

**PRESENTATION OF VOUCHERS**

The Board was presented with vouchers paid during the month of April 2017. These vouchers represented the normal day-to-day operating expenses, approved budgeted expenses and payroll.

Mr. Lah thanked the Finance Department for the voucher detail.

Mrs. Dottore made a motion to accept the April 2017 paid vouchers into the record as presented.

Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 2-0:

Mrs. Dottore	Yes
Mr. Lah	Yes

**NEW BUSINESS**

**RESOLUTION NO. 7-17 - LIABILITY INSURANCE**

John Oros presented the recommendation to enter into a contract with the Public Entities Risk Pool of Ohio to the Commissioners. He explained this contract offers lower annual premiums with similar coverage. Mrs. Dottore asked to confirm that the park isn't losing any coverage. Mr. Oros responded that the coverage is the same and the park has very few claims.

**PLANNING AND OPERATIONS UPDATE**

Matt McCue presented Planning and Operations project updates. He introduced 2018 capital improvement projects including property improvements and trails at the Ellerin property, and asphalt maintenance and resurfacing at Eldon Russell Park. The West Woods is scheduled for new parking along with a trail including a boardwalk near the pond, and Orchard Hills is included for meadow restoration. Mr. McCue explained that the majority of funding for the asphalt resurfacing is anticipated to come from state grants. Mr. Lah asked several questions regarding the pond, plant material and drainage systems at Orchard Hills. Mrs. Dottore requested a list of park projects for the next 3 years.

**2018 CAPITAL IMPROVEMENT PROJECTS**

Planner Dan McConnaughy presented the Ellerin property improvement master plan. He said the property consists of mostly mature Beech and Maple forest, shrubs and wetlands. Mr. McConnaughy explained the plan would eventually allow for trails that would connect to Cleveland Metroparks South Chagrin Reservation trails in the future. The plan would also include entrance drive access from both Country Lane and S. Franklin Street, parking areas, a shelter, and restrooms.

Mr. Lah noted these are proposed budget amounts subject to change. He suggested the park look at Penitentiary Glen in Kirtland to see improvements that may be attractive to young families. Mr. Lah also added that more difficult trails should also be considered.

Mr. Lah made a motion to approve the proposed budget amounts for 2018 Capital Improvement Projects. Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 2 – 0:

Mrs. Dottore    Yes  
Mr. Lah            Yes

**2017 & 2018 GRANT OPPORTUNITIES**

John Oros presented several NRM grant opportunities including Clean Ohio which may be used for acquisition, construction or restoration projects along with the application due dates. He also shared information regarding a timeline and WRRSP loans used for stream/wetland projects.

**SURPLUS PROPERTY**

John Oros presented to the Board several items for donation and trade-in along with one defective item. Mrs. Dottore made a motion to approve.

Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 2 – 0:

Mrs. Dottore    Yes  
Mr. Lah            Yes

**COMMISSIONER'S TIME**

There were no items discussed.

**EXECUTIVE SESSION**

John Oros requested a motion to move into executive session to discuss personnel to consider the compensation of a public employee, and to consider the investigation of charges or complaints against Park District public officials and employees, pending or imminent court action, and the purchase of property.

Mrs. Dottore made a motion to enter Executive Session to discuss personnel to consider the compensation of a public employee, and to consider the investigation of charges or complaints against Park District public officials and employees, pending or imminent court action, and the purchase of property.

Mr. Lah seconded the motion and after roll-call voice vote, the motion was approved 2 – 0:

Mrs. Dottore Yes  
Mr. Lah Yes

The Board entered Executive Session at 9:56 a.m.

The Board came out of Executive Session at 11:04 a.m.

Mr. Lah moved for the board to approve a letter in response to a letter received from Judge Grendell. Mrs. Dottore suggested since all board members were not present a vote would not be necessary. Mrs. Dottore planned to deliver the letter to Judge Grendell.

**ANNOUNCEMENT OF NEXT BOARD MEETING**

Mr. Oros announced the next board meeting will be scheduled for Tuesday, June 13, 2017 at 9:00 a.m., at the Meyer Center.

Mr. Lah made a motion to adjourn the meeting.

Mrs. Dottore seconded the motion and after roll-call voice vote, the motion was approved 2 – 0:

Mrs. Dottore Yes  
Mr. Lah Yes

The meeting was adjourned at 11:05 a.m.

**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio’s Sunshine Laws.

Respectfully submitted,

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John Oros, Executive Director

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Jackie Dottore, President